

**TEMPLATE NOTICE OF INTENT FOR PARTICIPATION  
IN THE GLOBAL COOPERATION ARRANGEMENT FOR  
PRIVACY ENFORCEMENT (2023)**

TO: *ADMINISTRATOR*, Global Cooperation Arrangement for Privacy Enforcement

**LETTER OF INTENT TO PARTICIPATE IN THE  
GLOBAL COOPERATION ARRANGEMENT FOR  
PRIVACY ENFORCEMENT**

I am writing this Letter of Intent on behalf of [PRIVACY ENFORCEMENT AUTHORITY] to apply for participation in the Global Cooperation Arrangement for Privacy Enforcement (“**Global CAPE**”), pursuant to Paragraph 7.1 of the Cooperation Arrangement.

I confirm that [PRIVACY ENFORCEMENT AUTHORITY] is responsible in [JURISDICTION] for enforcing [JURISDICTION]’s law that protects personal information/data in a consistent manner with Global Cross-Border Privacy Rules Framework and has a power to conduct investigations and pursue enforcement proceedings under the law, and thus meets the definition of a Privacy Enforcement Authority as defined in Paragraph 3.1(f) of the Cooperation Arrangement. [Please refer to materials that supplement how the applicant Privacy Enforcement Authority meets the definition, where necessary.]

In compliance with Paragraphs 10.1 and 10.3 of the Cooperation Arrangement, please also find the following completed documents attached:

- (a) Participant Contact Designation Form (Annex A); and
- (b) Summary statement of Participant’s enforcement practices, policies and activities (Annex B).

Any enquiries regarding this letter should be directed to [RELEVANT CONTACT POINT].

[SIGNED BY  
APPROPRIATE REPRESENTATIVE OF THE PRIVACY ENFORCEMENT  
AUTHORITY OR RELEVANT GOVERNMENT AUTHORITY]

**PARTICIPANT CONTACT POINT DESIGNATION FORM**

**Name of Participant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Contact Point**

Please provide information for each category. This information will be maintained in a non-public list.

|                        |  |
|------------------------|--|
| <b>Jurisdiction</b>    |  |
| <b>Name</b>            |  |
| <b>Title/Position</b>  |  |
| <b>Address</b>         |  |
| <b>Telephone</b>       |  |
| <b>Fax</b>             |  |
| <b>E-mail</b>          |  |
| <b>Website address</b> |  |

|  |  |
|--|--|
| <b>(Optional)<br/>Other Privacy<br/>Enforcement<br/>Authorities based in<br/>your jurisdiction and<br/>their website<br/>addresses</b> |  |
|--|--|

**Summary statement of Participant's enforcement practices, policies and activities**

*This form seeks to capture in summary form the enforcement jurisdiction and policies of each Participant in the Global Cooperation Arrangement for Privacy Enforcement (Global CAPE). The information will usually be posted on the relevant Participant's website and, when available, at a central reference point maintained by the Administrator.*

**Participant name:**

**Jurisdiction:**

**Website address:**

**Key law(s) enforced by Participant:**

*(Consider including a link to the relevant legislation)*

**General sectors/jurisdictions regulated by Participant:**

*(Public sector, private sector, a particular industry sector? Do you operate in a particular geographical jurisdiction such as a state or province?)*

**Approach to investigation / resolution of enforcement matters:**

*(What are your key enforcement activities or roles? For example, do you receive complaints, grant approvals, investigate, mediate or make determinations on matters? Broadly speaking, what are your investigation processes? What are your enforcement powers?)*

**Prioritization policies:**

*(Do you have a policy on the prioritization of enforcement matters it is willing to handle? If so, please provide a link to your current policy)*

**Other relevant information:**

*(Are there any restrictions on how you can cooperate on enforcement? Are there any circumstances in which you may be required by law to provide information obtained through the Global CAPE to a third party?)*